

back to **BASICS: Security**



ABP Security Briefing Note 2015-3

Suspect packages and articles

Below are some simple DOs and DON'Ts in the event that you discover a package or parcel at or close to one of our business locations that you consider to be suspicious:

DO NOT

- **OPEN IT** – never open a package you consider to be suspicious, it could be designed to explode when opened
- **MOVE IT** – some improvised explosive devices use switches that are activated by motion
- **USE A TELEPHONE OR RADIO CLOSE TO IT** – radio waves from communications devices can interfere with triggers and accidentally detonate the device

DO

- **MAKE THE AREA SAFE** – before you leave the suspect package to raise the alarm you should ensure that no-one else can come along and do any of the above 3 DON'Ts
- **TELL SOMEONE** – advise the Port Facility Security Officer or equivalent, a member of the security team, a manager or, if an emergency, the local police via 999; if you have to use a mobile phone or radio do so at least 15m from the package to reduce the likelihood of accidental detonation

- **IDENTIFY THE OWNER** – so far as is practical and without opening or touching the article try to identify the owner by asking people nearby, it may be that it was left there innocently and the owner can confirm its contents and stand the situation down without the need to evacuate
- **CORDON** – The Port Facility Security Officer nor a deputy will be responsible for implementing a cordon as per our security plans. When evacuating an area you should take note of your work space and report any other suspicious items to the security team; this will assist the police (and military if deployed) to focus their resources.

Thank you for your continued vigilance and if you have any questions feel free to email security@abports.co.uk.